

**TOWN OF CLYDE PARK
RESOLUTION NO. _____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CLYDE PARK, MONTANA,
CHANGING THE OFFICIAL JOB TITLE OF THE COMMUNITY SERVICE OFFICER TO
PUBLIC WORKS OPERATOR**

WHEREAS, the Town of Clyde Park employs an individual responsible for the operation and maintenance of the Town's water system, streets, parks, public facilities, and other municipal infrastructure; and

WHEREAS, the position has historically been referred to as the **Community Service Officer (CSO)** in various Town ordinances, resolutions, policies, job descriptions, and other official documents; and

WHEREAS, the Town Council has determined that the title **Public Works Operator** more accurately reflects the duties and responsibilities assigned to the position; and

WHEREAS, the Town Council desires to establish a consistent and descriptive title for the position without altering the authority, duties, responsibilities, compensation, or employment status assigned to the position.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CLYDE PARK, MONTANA, THAT:

Section 1. The official job title of **Community Service Officer (CSO)** is hereby changed to **Public Works Operator (PWO)**.

Section 2. Effective upon adoption of this Resolution, all references in Town ordinances, resolutions, policies, employee handbooks, job descriptions, personnel records, contracts, forms, meeting minutes, and other official Town documents to the **Community Service Officer** or **CSO** shall be interpreted to mean and refer to the **Public Works Operator** or **PWO**, unless the context clearly requires otherwise.

Section 3. This Resolution changes only the title of the position and does not modify the duties, authority, responsibilities, compensation, or employment status of the employee occupying the position unless otherwise authorized by separate action of the Town Council.

Section 4. The Town Clerk is authorized to update Town records, forms, and future publications to reflect the new title and to make conforming administrative changes as necessary.

Section 5. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Clyde Park, Montana, this 12th day of August, 2026.

Teresa Saari, Councilperson

Yes

No

Absent

Joshua Koch, Councilperson

Yes

No

Absent

Cathy Romey, Councilperson

Yes

No

Absent

Austin Bryington, Councilperson

Yes

No

Absent

Abbigail Ungaretti, Councilperson

Yes

No

Absent

Approved:

Sydney K. Wiley, Mayor

Approved as to Form and Content:

Jon M. Hesse, City Attorney

ATTEST:

Louann Barr, Deputy Clerk