

TOWN OF CLYDE PARK

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF CLYDE PARK AUTHORIZING AN ELECTED OFFICIAL TO VOLUNTARILY WAIVE COMPENSATION

WHEREAS, Section 7-4-4201, Montana Code Annotated, authorizes the Town Council to establish compensation for elected officials; and

WHEREAS, the Town Council has established compensation for the Mayor and Council Members through Resolution No. 460, as amended from time to time; and

WHEREAS, the Town Council recognizes that an elected official may voluntarily choose to serve without receiving compensation; and

WHEREAS, the Town Council desires to establish a consistent administrative procedure for the voluntary waiver of compensation while preserving the compensation established by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Clyde Park, Montana, as follows:

Section 1. Purpose

This Resolution supplements Resolution No. 460, and any subsequent salary resolution adopted by the Town Council. It does not alter or eliminate the compensation established for elected officials but establishes a procedure whereby an elected official may voluntarily decline to receive compensation.

Section 2. Voluntary Waiver

Any elected official whose compensation has been established by resolution may voluntarily waive all or part of such compensation by submitting a signed **Council Member Waiver of Compensation** to the Clerk/Treasurer.

The decision to waive compensation shall be entirely voluntary and shall not affect the elected official's qualifications, authority, responsibilities, voting rights, or term of office.

Section 3. Effective Date of Waiver

The waiver shall become effective on the first day of the payroll period following receipt by the Clerk/Treasurer unless a later effective date is specified in the waiver.

Section 4. Revocation

A waiver may be revoked at any time by providing written notice to the Clerk/Treasurer.

Compensation shall resume beginning with the first payroll period following receipt of the revocation and completion of all required payroll documentation.

Section 5. No Retroactive Compensation

Compensation voluntarily waived shall not accrue and shall not be payable at any future date.

Section 6. Payroll Documentation

An elected official who has filed a valid waiver and is not receiving compensation shall not be required to complete payroll documentation unless compensation is later requested.

Prior to the issuance of any compensation, the elected official shall complete all payroll and tax documentation required by federal and state law.

Section 7. Administrative Authority

The Clerk/Treasurer is authorized to implement this Resolution and maintain all waiver and revocation documents as part of the Town's permanent records.

Section 8. Severability

If any provision of this Resolution is determined to be invalid, the remaining provisions shall remain in full force and effect.

Section 9. Effective Date

This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by the Town Council of the Town of Clyde Park, Montana, this ____ day of _____, 2026.

Teresa Saari, Councilperson	Yes	No	Absent
Joshua Koch, Councilperson	Yes	No	Absent
Cathy Romey, Councilperson	Yes	No	Absent

Austin Bryington, Councilperson

Yes

No

Absent

Abbigail Ungaretti, Councilperson

Yes

No

Absent

Approved:

Sydney K. Wiley, Mayor

Approved as to Form and Content:

Jon M. Hesse, City Attorney

ATTEST:

Louann Barr, Deputy Clerk